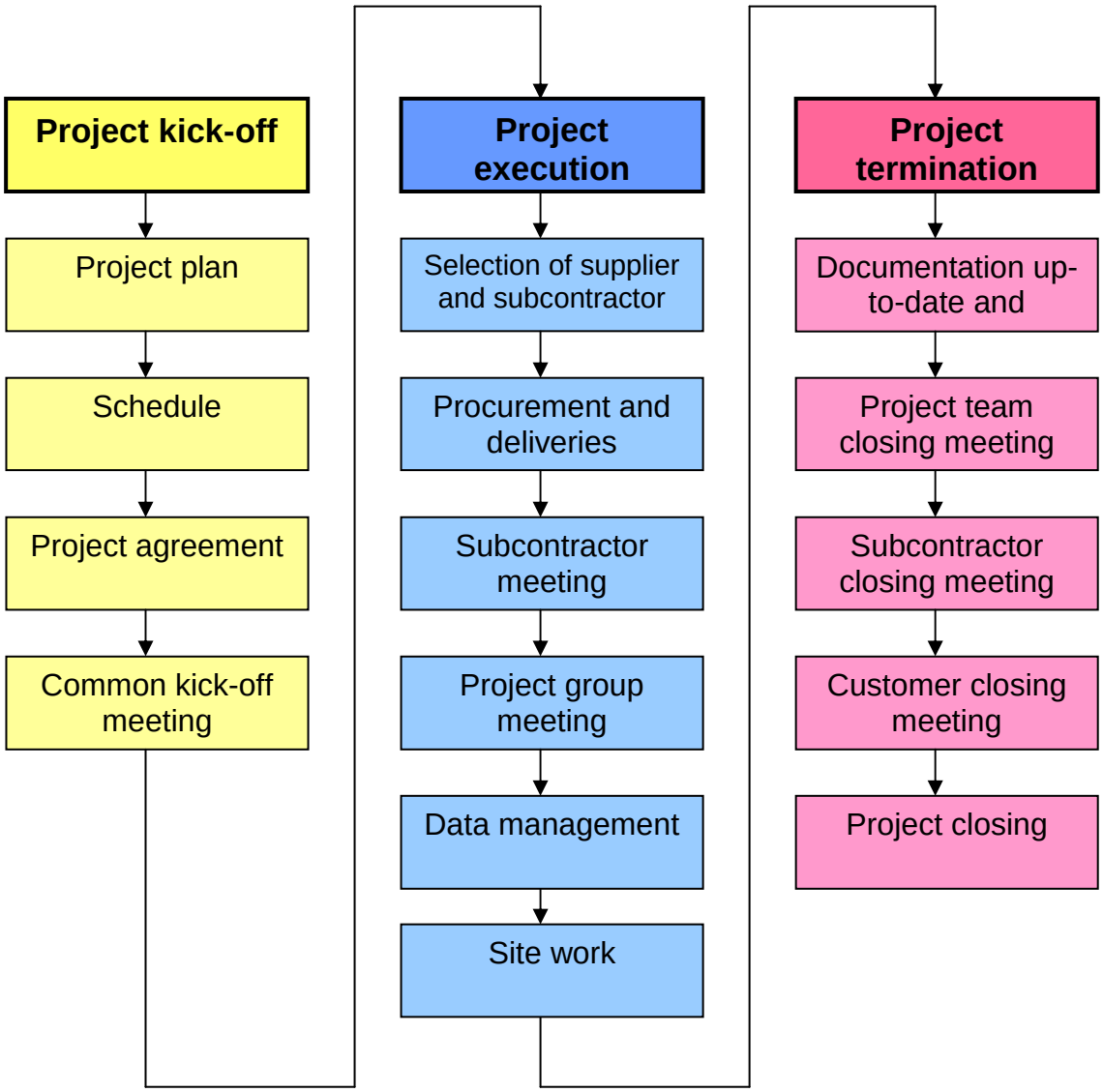
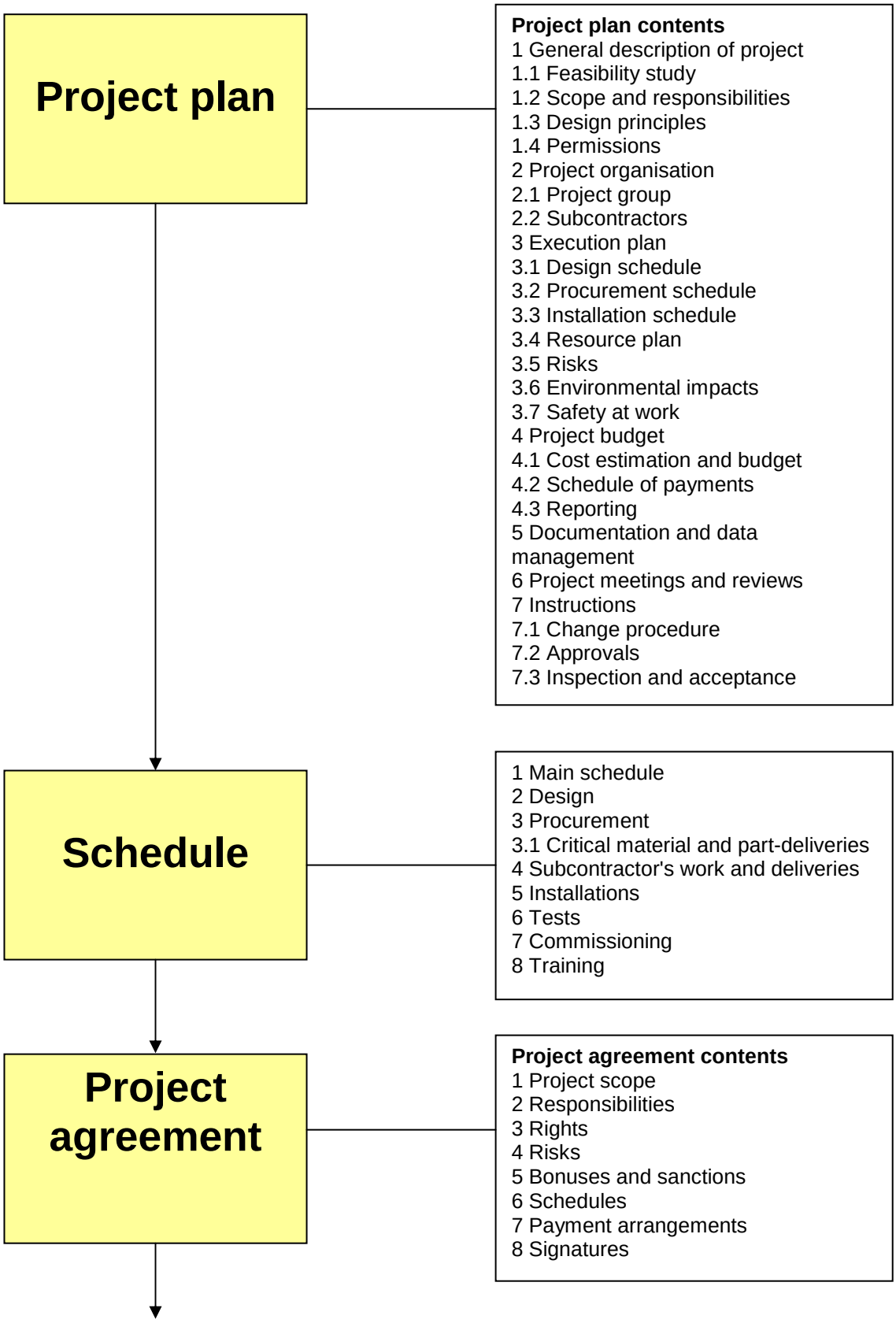
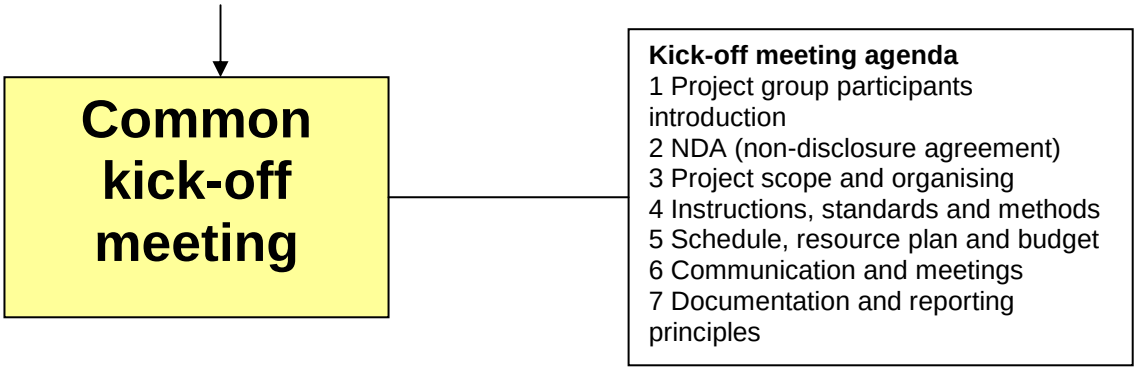
FLOWCHART OF PROJECT EXECUTION

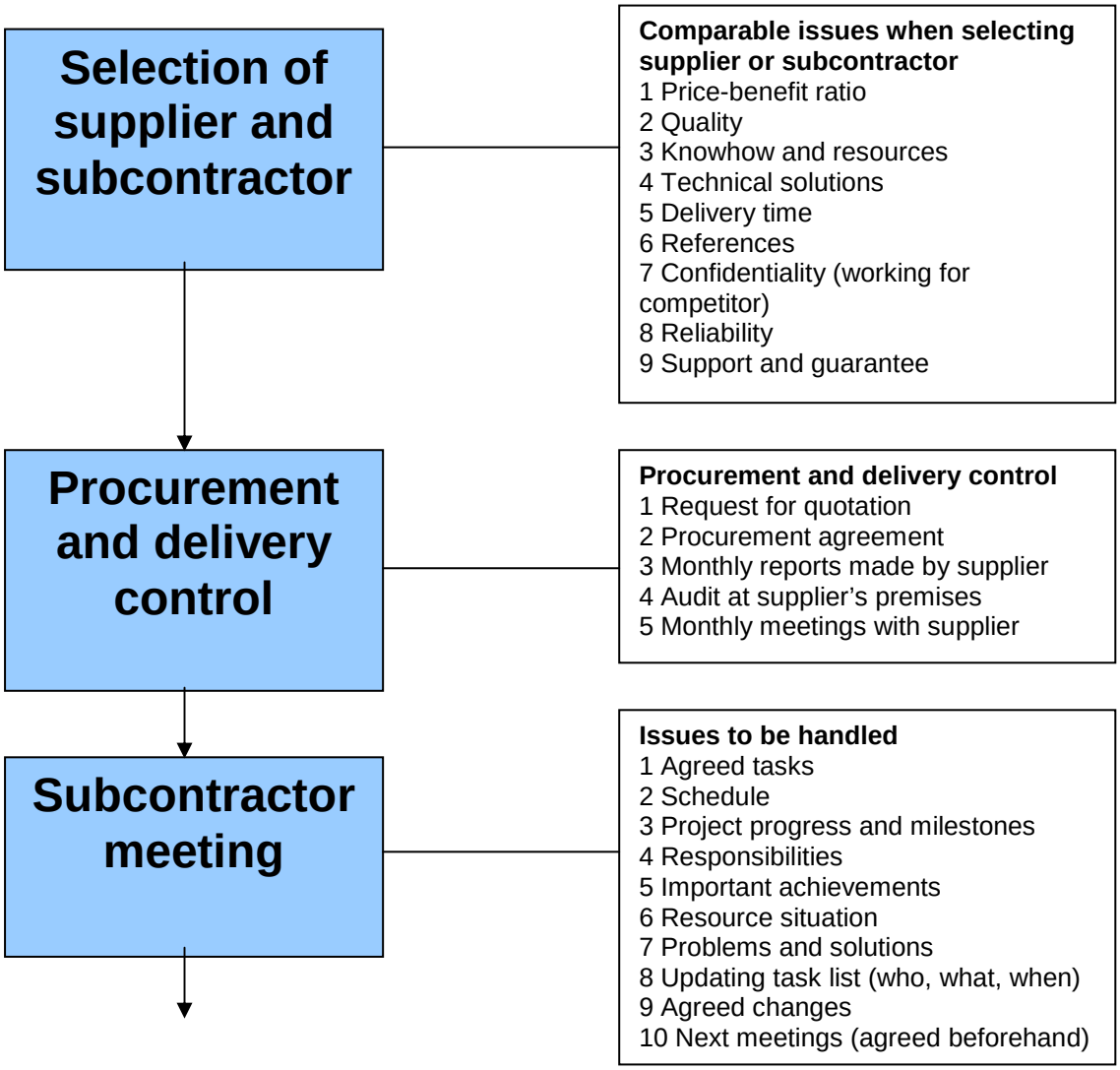


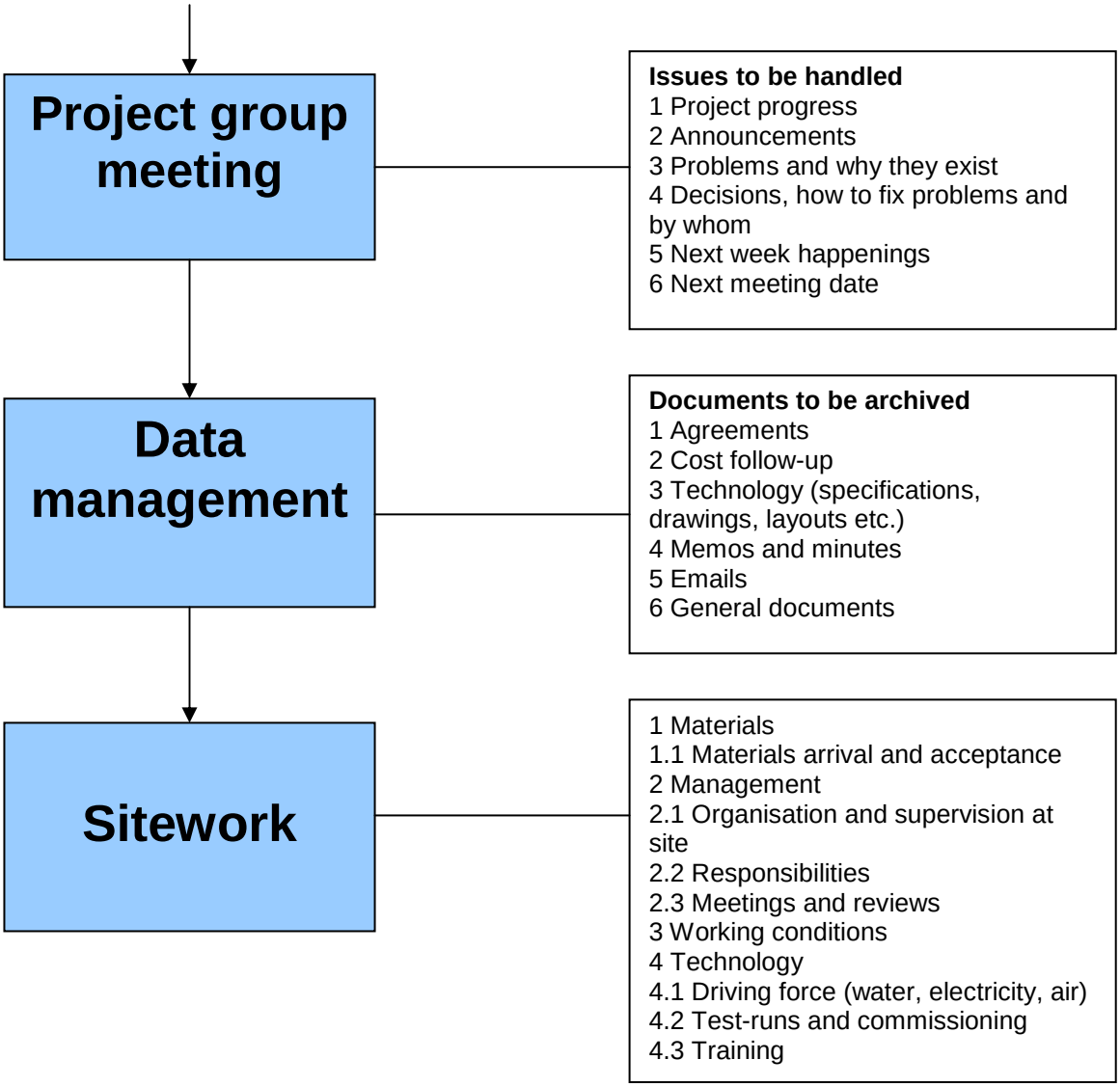
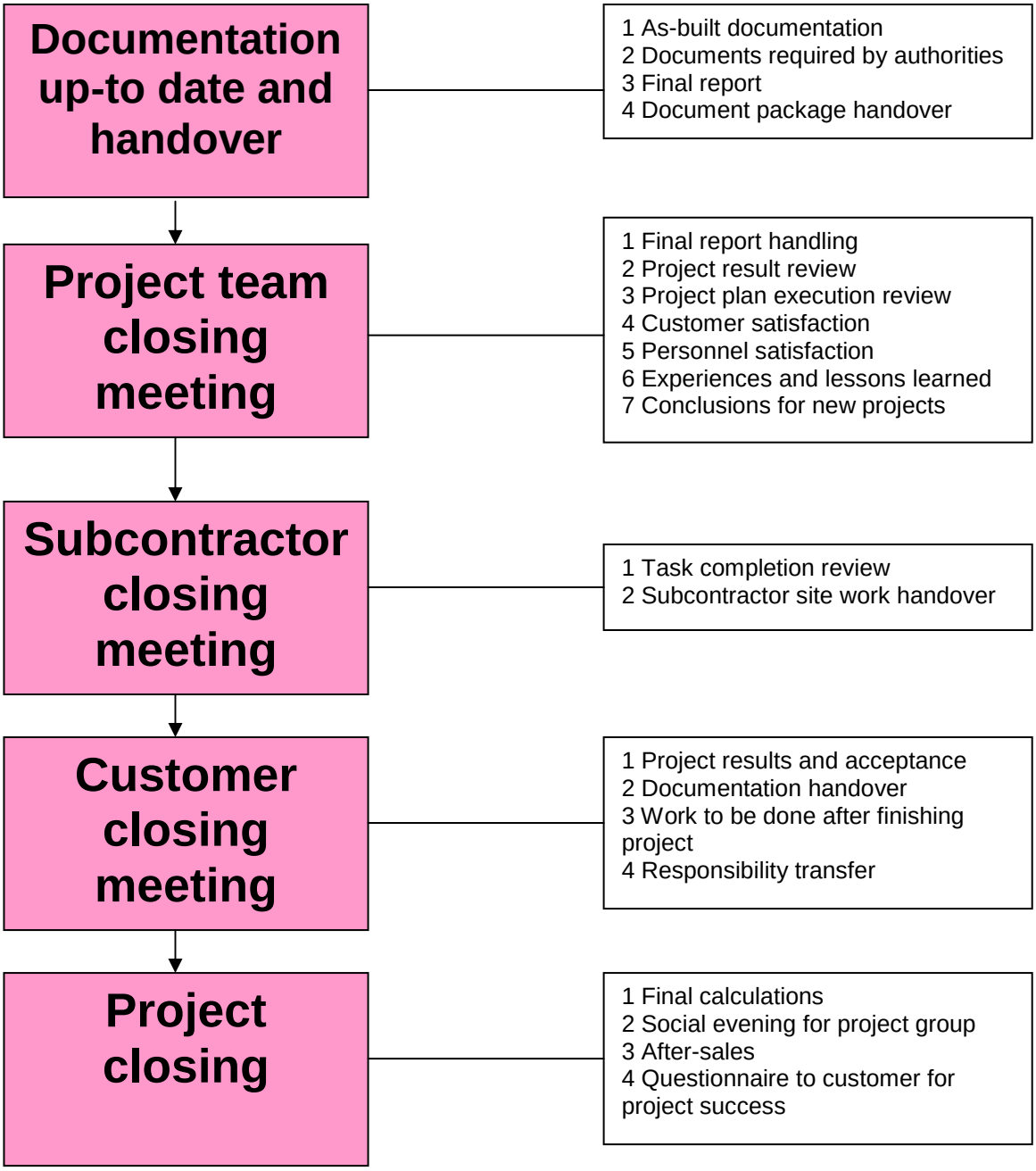
PROJECT KICK-OFF:





PROJECT EXECUTION:




Project group meeting
Issues to be handled
1 Project progress
2 Announcements
3 Problems and why they exist
4 Decisions, how to fix problems and by whom
5 Next week happenings
6 Next meeting date
Data management
Documents to be archived
1 Agreements
2 Cost follow-up
3 Technology (specifications, drawings, layouts etc.)
4 Memos and minutes
5 Emails
6 General documents
Sitework
1 Materials
1.1 Materials arrival and acceptance
2 Management
2.1 Organisation and supervision at site
2.2 Responsibilities
2.3 Meetings and reviews
3 Working conditions
4 Technology
4.1 Driving force (water, electricity, air)
4.2 Test-runs and commissioning
4.3 Training

PROJECT TERMINATION: